These applications are educational tools set up by your teachers and administrators to help you with your classwork. This is not the place for students to have personal conversations. Please remember the following when using Google Classroom and Zoom Chats:

- All posts and comments should be school-related and school appropriate
- Be respectful of your teachers and other students in the class
- Type as you would if you were speaking to the person, not using abbreviations or slang text such as “u” or “wassup”; this is not a text message with your friends
- When participating in Zoom meetings with teachers and classmates, make sure you are dressed appropriately
- Avoid using the caps lock feature
- Be cautious when using humor or sarcasm in your responses, remember they don’t know if you are joking or not
- Do not bully or harass others with comments

Be Safe
- With the exception of your parents, do not share your password with others, including your friends.
- Be careful not to share personal information (full name, age, address, phone number) with anyone online
- Log out each time you are done

Be Kind
- THINK before you click enter:
  - T is that I am writing True
  - H is what I am writing Helpful
  - I is what I am writing Inspiring
  - N is what I am writing Nice
  - K is what I am writing Kind

Remember, since you are still using your school account, we are still receiving LightSpeed message alerts if you are being inappropriate online.

Any questions or concerns about technology use, please contact your teacher or Administration. KimberlyAV@Leeschools.net or DawnDB@Leeschools.net

Follow Gulf Elementary School on Social Media to keep up with important school news and information.